

Shropshire Cricket Ltd

Minutes of a meeting of the Board held on 15th January 2024 @ 5pm

Via Zoom

Participating: Adrian Collins (Chairman), Steve Reese, Becky Preece, Richard Twigg, Sheila Dickie (Secretary), Zeenat Kaji, Dave White, Jennie Good, John Foster, Joe Leach, Natasha Hird, Richard Twigg

1 Apologies: Nil

2 Minutes of last meeting: Minutes for 11th December 2023 were accepted as correct records.

3 Matters arising: – There were no new matters arising.

4 Declarations of Interest:

Policy Document: Board Directors were asked to declare any outside interest that they may have that could affect the Boards work or interests. No new affiliations declared.

5. Safeguarding (JG)

- JG outlined the work she has been doing in respect of Listening to Children. Feedback forms have been developed for all age groups and events as part of our new strategy.
- Work to review Club policies and procedures has been completed. Awaiting legal advice in regarding revised social media policy in respect of volunteers. Should be available next week to roll out.
- Fiona Holden our new County Safeguarding Advisor will be visiting on Thursday 18th along with Hina Mistry ECB anti-discrimination support officer. The meeting will focus on CPA priorities and to introduce Hina to the Safeguarding team.

6. EDI (JG)

- Women and Girls Forum will continue in the New Year. Will be led by Katie Rushton and supported by JG and SD
- EDI action plan and education roll out in process. Sacha Lee will present an update at the next meeting.

7. Staffing (AC)

- AC provided details of those staff who have agreed to be part of a staffing committee going forward to discuss and review any staffing issues arising. JF, JG and AC will be part of the committee.

8. Finance (SR, BP)

- BP joined the meeting to provide a full breakdown of financial position. Details of income, expenditure and risks were outlined. The Board is in a fairly strong financial position. Although we need to factor in reduced income from ECB going forward.

9. Priorities (SR)

- Steve gave an overview of CPA Cricket Shropshire Priorities and action plan. Focusing on;
Club Development
Volunteers
Community projects
Safeguarding and EDI
Finance
Pathway.
Further details were provided for Director's perusal.

10. KPIs (All)

- KPIs were not discussed in detail but will be monitored and reviewed to ensure that they remain relevant and meaningful. Safeguarding KPIs are currently under review and will be revised in accordance with CPA priorities.

11. Website (SR)

- A lot of progress has been made with review and update of website and we are almost ready to go live. The new format will look so much better and be more user friendly. All links have been updated and easily accessible.

12. Self- evaluation (AC)

- AC provided a brief overview of the results of the self-assessment exercise. AC thanked everyone for their input into the exercise which is not always easy to do. There is work to be done in respect of succession planning and risk assessment.
- Action – AC to hold individual meetings to discuss the results and determine a course of action.

13. AOB - Date to be confirmed for Cricket Shropshire AGM

14. DONM – Monday February 19th 2024